



Dear Turtle RiverEmployee:

We are very happy to welcome you to the Turtle River family for the new school year. We are looking forward to an exciting and rewarding year.

In order to ensure a clear understanding of the principles and culture of Turtle River Montessori, please read this Policy Handbook thoroughly and sign the form below.

The Employee Policy Handbook is available on our web site at www.TurtleRiverMontessori.com. Hover over the Faculty tab and select the Login to TRM Staff link. Enter the username: **trmstaff** and password **StaffTRM2122**. Follow the "Staff Forms" option and click the "Employment Forms" folder.

The TRM Employee Handbook may be revised at any time at the discretion of the Head of School.

Any questions, please feel free to schedule an appointment with the Head of School.

Sincerely,

Bubli Dandiya
Head of School

I have read and agree to adhere to the Turtle River Montessori Employee Policy Handbook.

Employee Name: _____
(Printed Name)

Employee Signature _____ Date: _____
(Signature)

*Please return this signature page to Turtle River Montessori on your first day of employment for your file. We welcome you and look forward to a successful year.